



St. Paul's Junior School

Phase-VI, H-Block, Aya Nagar, New Delhi - 110047

Tel.: 011 - 64521999, 65693888

Circular No. SPJ/Circular/2026/01

Date: 07 April 2026

Fee Circular for Class-Prep

Dear Parents,

Please be informed that the school shall continue to charge the fees of academic year 2025–26 until further notice. The fee structure payable from April 2026 is uploaded on the school website.

The School Management Committee, on the advice of the Governing Body of the Society, has approved an increase of 8% for the academic year 2026–27 over that of 2025–26 to meet the rise in salaries, wages, and operational expenses but a new fee structure shall be implemented based on the court judgement.

The fee collection system followed by the school is detailed below for your reference:

1. Fees shall be paid only through the online payment facility via the Parent Portal or Mobile App. Cash payments shall not be accepted.
2. Online payments may be made by selecting the 'Online Payment' option from the menu on the Parent Portal <https://sps.campuscare.info>
3. School fee / bus fee is to be paid in advance on a yearly, half-yearly, quarterly, or monthly basis.
4. Post-dated cheques are not accepted.
5. Payment if made by cheques must be crossed as 'Account Payee Only' and drawn in favour of "St. Paul's Junior School". Fees due may be ascertained from the Parent Portal under the 'Fee' menu. The student's name, Admission Number, Class, and Contact Number must be written on the reverse of the cheque or demand draft.
6. Payments may be submitted from the **1st to the 10th** of each month without a late fee. Payments from the **11th to the 30th** of the month shall attract a late fee of ₹100 per month on recurring monthly (cumulative calculation) basis. In case 10th of the month falls on a Sunday or public holiday, the last date for payment without late fee shall be the **9th** of that month. The fee for the month of April 2026 may be paid on or before **15.04.2026**.
7. In the event of a dishonour of a cheque, payment may only be made by a Demand Draft or Pay Order, along with a fine of ₹118/-.
8. If the bus fee remains unpaid for more than three months, the student's name shall be removed from the bus route. The bus facility once allotted, cannot be withdrawn during the academic year 2026–27, as buses are engaged on a yearly contract basis.

Parents may kindly adhere to the above guidelines to avoid any inconvenience.

Yours sincerely,


Principal

PRINCIPAL
St. Paul's School
Phase-VI, H-Block, Aya Nagar
New Delhi-110047